

COVENTRY CITY COUNCIL

FORWARD PLAN FOR THE PERIOD 1ST SEPTEMBER 2011 – 31ST DECEMBER 2011

Councillor John Mutton

Leader of the Council



Coventry City Council

WHAT IS THE FORWARD PLAN?

The Forward Plan is a list of the matters which are likely to be the subject of key decisions by Council's Cabinet in the next four months. A key decision is one which has significant financial implications (involving expenditure, income or savings in excess of £500,000) **or** which has a significant effect on communities living or working in two or more Council Wards.

The Forward Plan sets out:-

- A short description of each matter requiring a decision and the Cabinet portfolio most involved
- The date when, or the period within which, a decision will be made
- The identity of any groups or organisations who will be consulted before a decision is made and the way in which consultation will be undertaken
- The way in which anyone can make representations about any matter requiring a decision
- A list of the reports which will be considered before a decision is made

WHAT IS IN THE FORWARD PLAN?

- On page **4** you will find a list of members of the Cabinet showing the Portfolios for which Cabinet Members are responsible. The Council's senior officers are also shown. Representations on any decision can be made to the named contact officer at any time before the date of the decision.
- From page **6** onwards you will find the list of the matters which are likely to be the subject of key decisions by the Cabinet in the next four months.

FURTHER INFORMATION

- If you require any further information or wish to make representations about any of the decisions, please contact the named contact officer.
- Copies of the agenda and public reports for meetings of the Cabinet can be inspected at the Council House 7 days before each meeting. Please contact Lara Knight (telephone 7683 3237, e-mail lara.knight@coventry.gov.uk) or Matthew Rossi (telephone 7683 3075, email matthew.rossi@coventry.gov.uk) for further information.
- The Forward Plan will be updated each month on a rolling basis. Each new version of the Forward Plan will be published two weeks before the date on which it is due to take effect.

CONTACT DETAILS FOR CABINET MEMBERS

<u>NAME</u>	<u>PORTFOLIO</u>	<u>ADDRESS</u>	<u>TELEPHONE NUMBER</u>	<u>E-MAIL ADDRESS</u>
Cllr John Mutton	Leader of the Council Policy, Leadership & Governance	13 Gunton Avenue Coventry CV3 3AF	Secretary: Mary Byrne 024 7683 2672 mary.byrne@coventry.gov.uk	john.mutton@coventry.gov.uk
Cllr George Duggins	Deputy Leader of the Council Strategic Finance and Resources	17 Gayer Street Coventry CV6 7EW	Secretary: Julie Wheeler 024 7683 1003 julie.wheeler@coventry.gov.uk	george.duggins@coventry.gov.uk
Councillor Joe Clifford	Health and Community Services	340 Broad Lane Coventry CV5 7AT	Secretary: Lisa Ramsden 024 7683 1103 lisa.ramsden@coventry.gov.uk	joseph.clifford@coventry.gov.uk
Councillor Lynnette Kelly	Education	81 Broad Lane Coventry CV5 7AH	Secretary: Vicki Mitchell 024 7683 1545 victoria.mitchell@coventry.gov.uk	lynnette.kelly@coventry.gov.uk
Councillor Linda Bigham	City Development	32 Hurst Road Coventry CV6 6EJ	Secretary: Bhavna Bechar 024 7683 4847 bhavna.bechar@coventry.gov.uk	linda.bigham@coventry.gov.uk
Councillor Lindsley Harvard	City Services	20 Avondale Road Coventry CV5 6DZ	Secretary: Hannah Gray 024 7683 1002 hannah.gray@coventry.gov.uk	lindsley.harvard@coventry.gov.uk
Councillor Tony Skipper	Neighbourhood Action, Housing, Leisure and Culture	121 Blackwatch Road Coventry CV6 3GU	Secretary: Sandra Daniel 024 7683 3730 sandra.daniel@coventry.gov.uk	tony.skipper@coventry.gov.uk
Councillor Jim O'Boyle	Children and Young People	80 Torrington Avenue Coventry CV4 9AR	Secretary: Elaine Atthey 024 7683 1032 elaine.атhey@coventry.gov.uk	jim.o'boyle@coventry.gov.uk
Councillor Abdul Khan	Sustainability and Local Infrastructure	72 Princess Street Coventry CV6 5BU	Secretary: Victoria Hopkins 024 7683 3156 victoria.hopkins@coventry.gov.uk	abdul.khan@coventry.gov.uk
Councillor Phil Townshend	Community Safety and Equality	The Barn House 76 Birmingham Road Coventry CV5 9GX	Secretary: Sandra Sharkey 024 7683 1034 sandra.sharkey@coventry.gov.uk	philip.townshend@coventry.gov.uk

Note: letters to these Cabinet Members can also be sent to them at The Council House, Earl Street, Coventry CV1 5RR

CONTACT DETAILS FOR SENIOR OFFICERS

NAME	TITLE	ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS
Martin Reeves	Chief Executive	Council House Room 70 Earl Street Coventry CV1 5RR	024 7683 1383 Secretary: Anouska Kirby anouska.kirby@coventry.gov.uk	martin.reeves@coventry.gov.uk
Jos Parry	Assistant Chief Executive	Room 73 Council House Earl Street Coventry CV1 5RR	024 7683 1098 Secretary: Suzanne Smith suzanne.smith@coventry.gov.uk	jos.parry@coventry.gov.uk
Brian Walsh	Director of Community Services	Room 138 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 3405 Secretary: Bernice Finnerty bernice.finnerty@coventry.gov.uk	brian.walsh@coventry.gov.uk
Colin Green	Director of Children, Learning and Young People	Room EL 238 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 1500 Secretary: Debbie Harrison debbie.harrison@coventry.gov.uk	colin.green@coventry.gov.uk
Bev Messinger	Director of Customer and Workforce Services	Room 57, Council House Earl Street Coventry CV1 5RR	024 7683 3001 Secretary: Jody Lole jody.lole@coventry.gov.uk	bev.messinger@coventry.gov.uk
Martin Yardley	Director of City Services and Development	Council House Room 70 Earl Street Coventry CV1 5RR	024 7683 1210 Secretary: Jody Glover Jody.glover@coventry.gov.uk	martin.yardley@coventry.gov.uk
Chris West	Director of Finance and Legal Services	Christchurch House Greyfriars Lane Coventry	024 7683 3700 Secretary: Sally Hamilton sally.hamilton@coventry.gov.uk	chris.west@coventry.gov.uk

KEY DECISIONS TO BE TAKEN BY THE CABINET
FROM 1ST SEPTEMBER 2011 TO 31ST DECEMBER 2011

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Sale of Bishop Street Car Park To approve the disposal of Bishop Street Car Park Cabinet Member (City Development)	4th October, 2011	(a) Richard Moon (tel: 024 7683 2350) (b) 20th September, 2011	None	None
Leisure Land at the Ricoh To consider potential development proposals for the leisure land at the Ricoh Cabinet Member (City Development)	4th October, 2011	(a) David Cockroft (tel: 024 7683 3575) (b) 20th September, 2011	None	None
Medium Term Finance Strategy To approve the Council's Medium Term Financial Strategy Cabinet Member (Strategic Finance and Resources)	4th October, 2011	(a) Paul Jennings (tel. 024 7683 3753) (b) 20th September, 2011	None	None

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Corley (Coventry) School Change of Provision Report back on the outcomes of consultation and agree the change of provision at the Corley (Coventry) School. Cabinet Member (Education)	29th November, 2011	(a) Dave Simpson (tel: 024 7683 1563) (b) 15th November, 2011	(a) School Governors, Parents, Special Heads and Trade Union. (b) Consultation paper response form.	None
Local Account/Annual Report for Social Care for 2010/11 To approve the performance and benchmark paper for adult social care 2010/11 Cabinet Member (Health and Community Services)	29th November, 2011	(a) Simon Brake (tel: 024 7683 1652) (b) 15th November, 2011	None	None
2012/13 Pre-Budget Report Sets out the initial budget proposals for 2012/13 as the basis for formal consultation Cabinet Member (Strategic Finance and Resources)	29th November, 2011	(a) Paul Jennings (tel: 024 7683 3753) (b) 15th November, 2011	None	None

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Public Health To agree transition proposals for Public Health Cabinet Member (Health and Community Services)	29th November, 2011	(a) Simon Brake (tel: 024 7683 1652) (b) 15th November, 2011	None	None
Direct Payment Policy Proposals in respect of direct payments policy – outcome of consultation and approval of proposals Cabinet Member (Health and Community Services)	To Be Confirmed	(a) Mark Godfrey (tel: 024 7683 3402) (b) To Be Confirmed	(a) Current users and carers eligible for social care services (b) Letters to users and carers, presentations and public meetings	Cabinet Report will have appendix with results of consultation.
Belgrade Plaza Hotel Potential funding options to bring hotel forward. Cabinet Member (City Development)	To Be Confirmed	(a) David Cockroft (tel: 024 7683 3575) (b) To Be Confirmed	None	None

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Delivery Vehicle for Low Carbon Projects To approve the establishment of a Company Limited By Guarantee Cabinet Member (City Development)	To Be Confirmed	(a) Graham Simpson (tel: 024 7683 2615) (b) To Be Confirmed	None	None
Procurement Review and Procurement Manual To approve organisation structure and governance arrangements. Cabinet Member (Strategic Finance and Resources)	To Be Confirmed	(a) Mick Burn (tel: 024 7683 3757) (b) To Be Confirmed	None	None
Caludon Castle Academy Transfer Reports on the proposed lease and asset transfer arrangements for schools converting to become academies Cabinet Member (Education)	To Be Confirmed	(a) Dave Simpson (b) To Be Confirmed	None	None

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Richard Lee Primary School Consultation Report back on the outcomes of consultation Cabinet Member (Education)	To Be Confirmed	(a) Dave Simpson (tel: 024 7683 1563) (b) To Be Confirmed	None	None